USE OF GRANT FUNDS FORM

City of Des Plaines CDBG CV-3 Small Business Grant Assistance Expenses' Request

Expenses – Incurred, Delinquent, and Seeking Reimbursement. List Covid-19-related business expenses, starting with the expenses already incurred, followed by delinquent expenses (if applicable).

Business Expense	Expense Type	Expenses Incurred	Delinquent Expenses	Expenses Seeking Reimbursement
Example 1: Hand sanitizer , face masks and gloves	*PPE*	*$100.00*	0	$100.00
Example 2: Tent rental for $500/month for April, May, and June 2020.	Operating	$1,500.00	0	$1,500.00
Example 3: Business lease for $1,000/month for April, May, and June 2020.	Rent	$3000.00		$3,000

Total

Name (Print): _____

Signature: _____

Date: _____